

# Annual General Meeting

## Draft minutes

UK-TUG

14th November 2009

Members present: Charles Goldie (CG), David Saunders (DS), Jay Hammond (JH), Jonathan Fine (JF), Jonathan Underwood (JU), Joseph Wright (JAW), Oliver Van Acker (OVA), Robin Fairbairns (RF), Simon Dales (SD), Steve Brownjohn (SB).

Apologies received: Carol Hewlett, David Crossland, Jennifer Harding, Jonathan Webley, Malcolm Clark.

Also present: James Palmer.

## 1 Reports

### 1.1 Chairman's Report

The previously circulated report was summarised verbally by JF. Progress over the last year has been satisfactory, but could do better. The Committee did not report on the purpose and goals of UK-TUG, and this is regrettable. There are upcoming challenges to  $\TeX$ , and the increase of electronic media is a particular area to concentrate on. JF thanked the outgoing Committee for its work over the last year.

### 1.2 Baskerville Editor's Report

This was read verbatim by JF as the Editor (Jonathan Webley) was unable to attend.

### 1.3 Membership Secretary's Report

The previously circulated report was summarised verbally by JAW. The requirement for continuing members to opt-in led to the loss of some members, most as no reply was received. However, new members have been recruited and UK-TUG's membership situation therefore essentially unchanged since last year.

## 1.4 Webmaster's Report

The previously circulated report was summarised verbally by JAW. The website is functioning well, and gets a steady stream of hits. These are mainly focussed on the Templates section.

## 1.5 Accounts

DS presented the final accounts for the year 2008–09, which were essentially unchanged from the preliminary ones circulated earlier.

UK-TUG made a slight loss on joint TUG membership fees due to currency movements. JH asked if this was ongoing; DS replied that a slight loss was also made last year but UK-TUG had previously made a slight profit as currency changes had occurred in our favour. There was discussion about the total amount lost on the joint members; the amount was decided to be small and of benefit to all UK-TUG members as TUG is a partner organisation in promoting T<sub>E</sub>X.

JU asked about bank charges, and DS replied that these relate only to foreign currency transactions. No fees are paid for transactions in sterling.

## 2 UK-TUG Secretary

JF read out a statement from David Crossland (DC) apologising for failing to distribute AGM motions and other tasks required for the Secretary. DC also indicated that he was not seeking re-election to the Committee.

## 3 Motions

As the motions proposed for the AGM had not been circulated as required by the constitution, there was discussion about how to proceed. DS pointed out that adjourning the AGM would not allow the motions to be voted on later: a new meeting was required. It was agreed that the incoming Committee would arrange a Special Electronic General Meeting to vote on the motions, and that an informal vote would take place on all four motions.

There was some discussion about the exact details of motion 4, clarified by JAW reading out the text of the amendment proposed. A show of hands indicated all members present were in favour of all of the motions:

1. That this meeting approves the accounts for 2008–9.
2. That this meeting appoints Paul Chu of 73 Zetland Street, London, E14 6PR to inspect the 2009–10 accounts.
3. That the entrance fee for new members in 2010 be £10, and that free 2010 membership be provided to 2009 members.
4. That Section 10(5) of the constitution be amended to read

Notice of any motions to be considered at a general meeting must be given in accordance with Section 25 of this constitution, must be received by the Secretary at least fourteen days before the date of the meeting, and shall be circulated to members at least seven days before the date of the meeting. If the meeting is called at short notice under sub-clause 2 of this clause then the motions to be considered must be agreed at the time the meeting is called.

## 4 New Committee

JF was elected last year as Chairman for two years, and therefore did not require re-election to the Committee. JF had received nomination paperwork to elect:

- Simon Dales
- David Saunders
- Joseph Wright
- Charles Goldie
- Jonathan Webley

to the Committee for 2009–10. JF thanks those members of the old Committee not continuing for their work over the last year.

## 5 Funding report

As JU had chaired the Funding Subcommittee and was not continuing on the Committee for the coming year, he made a brief verbal report on matters outstanding. The sum of £1700 has been paid to the T<sub>E</sub>X Gyre project, as the first part of two payments agree with them. To date, they have not spent the first instalment in the two years since it was sent. JU suggested that the new Committee do not make a second payment, and also seek the return of the first payment in light of the ongoing uncertainty in the T<sub>E</sub>X Gyre project.

## 6 Closing

No other business arose. JF stated that the incoming Committee would arrange the SEGM, and closed the formal business.